Child Safeguarding Statement & Risk Assessment

(Last Updated – 14 October 2024)

SCOIL BHRÍDE PRIMARY SCHOOL

Killane, Edenderry, Co. Offaly.

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Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template

Child Safeguarding Statement

Scoil Bhríde Primary School is a primary school providing primary education to pupils from Junior Infants to Sixth Class and includes 6 classes for children with ASD.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Scoil Bhríde PS has agreed the Child Safeguarding Statement set out in this document.

1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised) (2023)* as part of this overall Child Safeguarding Statement

2 The Designated Liaison Person (DLP) is Kevin Duffy

3 The Deputy Designated Liaison Person (Deputy DLP) is Debbie Duffy

4 The Relevant Person is Kevin Duffy
   (The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)

5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6   The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.

- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-

- Has provided each member of staff with a copy of the school's Child Safeguarding Statement
- Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
- Encourages staff to avail of relevant training
- Encourages Board of Management members to avail of relevant training
- The Board of Management maintains records of all staff and Board member training

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- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.

- All registered teachers employed by the school are mandated persons under the Children First Act 2015.

- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 14 October 2024

This Child Safeguarding Statement was reviewed by the Board of Management on 14 October 2024

Signed: *Nichola Hogan*

Chairperson of Board of Management

Date: 14/10/2024

Signed: *Kevin Duffy*

Principal/Secretary to the Board of Management

Date: 14/10/2024

Child Safeguarding Risk Assessment

Written Assessment of Risk of Scoil Bhríde Primary School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of Scoil Bhríde PS.

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment –
• Daily Arrival and Dismissal of Pupils (including morning supervision)	✓ Risk of harm due to inadequate supervision of children in the school ✓ Risk of harm from unknown adults around the school ✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child	✓ Supervision Policy ✓ Supervised drop-off system each morning ✓ Permission list for collection of infant pupils ✓ Notice in school newsletter annually to highlight arrival and collection procedures ✓ Health & Safety Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Classroom Teaching	✓ Risk of child being harmed in the school by a member of school personnel ✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of a child ✓ Risk of harm due to inadequate supervision of children	✓ Code of Professional Conduct for Teachers ✓ Supervision Policy ✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy ✓ School complies with agreed disciplinary procedures for teaching staff ✓ Glass in doors of all teaching areas

Activity	Risk	Policies/Procedures
• One-to-One Teaching	➤ Risk of child being harmed in the school by a member of school person personnel	✓ SEN Policy ✓ Code of Professional Conduct for Teachers ✓ Garda Vetting Procedures ✓ Glass in doors of all teaching areas ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Small Group Teaching	➤ Risk of child being harmed in the school by a member of school person personnel ➤ Risk of child being harmed in the school by another child ➤ Risk of harm due to inadequate supervision of children	✓ Supervision Policy ✓ Code of Professional Conduct for Teachers ✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy ✓ Glass in doors of all teaching areas ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Summer Programmes	➤ Risk of child being harmed in the school by a member of school person personnel	✓ Supervision Policy ✓ Code of Professional Conduct for Teachers

	✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to inadequate supervision of children while attending out-of-school activities ✓ Risk of harm due to bullying of child ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out-of-school activities ✓ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school ✓ Risk of child being harmed when using school transport ✓ Risk of child being harmed due to internal door or gates being left unlocked ✓ Risk of harm caused by an incident in a special class ✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of child being harmed during management of challenging behaviour amongst pupils, including appropriate use of restraint where required ✓ Risk of harm due to inadequate Code of Behaviour	✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy ✓ Glass in doors of all teaching areas ✓ SEN Policy / Intimate Care Policy ✓ Health and Safety Policy ✓ School Procedures for use of activity room/sensory room ✓ Swimming Policy ✓ MAPA Training & First Aid Training ✓ Support Team Response for Incidents ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Movement of children within the school	✓ Risk of harm due to inadequate supervision of children ✓ Risk of child being harmed in the school by another child ✓ Risk of child being harmed in the school by a member of school person personnel	✓ Supervision Policy ✓ Code of Professional Conduct for Teachers ✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy ✓ Glass in doors of all classrooms – pupils on corridor visible to staff

Activity	Risks	Procedures/Policies
	✓ Risk of child being harmed due to internal door or gates being left unlocked	✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017
• Outdoor Teaching Activities	✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of child being harmed in the school by a member of school personnel ✓ Risk of harm due to inadequate supervision of children ✓ Risk of child being harmed due to inadequate supervision of children ✓ Risk of child being harmed due to internal door or gates being left unlocked	✓ Supervision Policy ✓ Code of Professional Conduct for Teachers ✓ Code of Behaviour & Anti-Bullying Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Recreation Breaks for Pupils (including sensory/movement breaks)	✓ Risk of harm due to inadequate supervision of children in the school ✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of child being harmed in the school by a member of school personnel ✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of child being harmed due to internal door or gates being left unlocked	✓ Supervision Policy ✓ Health & Safety Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ Code of Professional Conduct for Teachers ✓ SEN Policy ✓ School Procedures for use of activity room/sensory room ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for School
• One-to-One Discussion with a Teacher	✓ Risk of child being harmed in the school by a member of school personnel	✓ Supervision Policy ✓ Garda Vetting Procedures

	Risks	Procedures in place to manage risk identified
	✓ Risk of harm in one-to-one/counselling situation	✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of Toilet/Changing/Shower Areas in School	✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of child being harmed in the school by a member of school personnel ✓ Risk of harm due to inadequate supervision of children	✓ Supervision Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ SEN Policy/Intimate Care Policy ✓ Garda Vetting Procedures ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Care of Children with Special Educational Needs (SEN), Including Intimate Care when Needed	✓ Risk of harm to child while a child is receiving intimate care ✓ Risk of child being harmed in the school by a member of school personnel ✓ Risk of harm caused by an incident in a special class ✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of harm due to inadequate supervision of children	✓ Intimate Care Policy ✓ SEN Policy ✓ Garda Vetting Procedures ✓ Supervision Policy ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Care of Pupils with Specific Vulnerabilities/Needs such as: o Pupils from ethnic minorities/migrants	✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child	✓ Code of Behaviour & Anti-Bullying Policy ✓ Code of Professional Conduct for Teachers ✓ Inclusion Policy

Risk Category	Risk	Procedures/Policies
○ Members of the Traveller Community ○ Lesbian, Gay, Bisexual or Transgender (LGBT) children ○ Pupils perceived to be LGBT ○ Pupils of minority religious faiths ○ Children in Care ○ Children on CPNS	➤ Risk of child being harmed in the school by a member of school personnel	✓ School Ethos ✓ Anti-Racism Policy ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Management of Challenging Behaviour Amongst Pupils (including appropriate use of restraint where required)	➤ Risk of child being harmed during management of challenging behaviour amongst pupils, including appropriate use of restraint where required ➤ Risk of harm caused by an incident in a special class ➤ Risk of child being harmed in the school by another child ➤ Risk of child being harmed in the school by a member of school personnel ➤ Risk of harm to children with SEN who have particular vulnerabilities ➤ Risk of harm due to inadequate Code of Behaviour ➤ Risk of harm due to inadequate supervision of children	✓ MAPA Training ✓ Health & Safety Policy and Procedures ✓ Support Team Response for Incidents ✓ Code of Behaviour & Anti-Bullying Policy ✓ SEN Policy ✓ Garda Vetting Procedures ✓ Behaviour Plans (where relevant) ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• School Transport Arrangements (including use of bus escorts)	➤ Risk of child being harmed by a member of school personnel when using school transport e.g. bus transport ➤ Risk of harm due to bullying of child ➤ Risk of harm due to inadequate supervision of children	✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy ✓ MAPA Training & First Aid Training ✓ Bus Safety Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools

Activity	Risks	Policies / Procedures
• School Tours (including trips involving an overnight stay)	✓ Risk of harm due to inadequate supervision of children while attending out-of-school activities ✓ Risk of child being harmed by another child ✓ Risk of harm due to bullying of child ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out-of-school activities ✓ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school ✓ Risk of child being harmed when using school transport ✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of child being harmed during management of challenging behaviour amongst pupils, including appropriate use of restraint where required ✓ Risk of harm not being recognised and reported promptly by school personnel	✓ Garda Vetting Procedures ✓ Child Protection Procedures ✓ Requesting confirmation of Garda Vetting and Child Safeguarding Statement from school tour locations which involves employee taking a group of children for an activity without full teacher supervision ✓ Assessment of suitability of overnight school tour for 6th class yearly ✓ School Procedures for overnight school tour if it proceeds ✓ Parents informed of school tours ✓ Supervision Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ Acceptable Usage Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• School Outings	✓ Risk of harm due to inadequate supervision of children while attending out-of-school activities ✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out-of-school activities ✓ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school	✓ Garda Vetting Procedures ✓ Child Protection Procedures ✓ Supervision Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ Acceptable Usage Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools

Activity	Risks	Procedures
• Sporting Activities (including going to play school matches)	✓ Risk of child being harmed when using school transport ✓ Risk of harm due to unknown adults in the areas ✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of child being harmed during management of challenging behaviour amongst pupils, including appropriate use of restraint where required ✓ Risk of harm not being recognised and reported promptly by school personnel ✓ Risk of harm due to bullying of child ✓ Risk of harm not being reported properly and promptly by school personnel ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out-of-school activities ✓ Risk of child being harmed by another child ✓ Risk of harm due to inadequate supervision of children while attending out-of-school activities ✓ Risk of child being harmed when using school transport ✓ Risk of harm not being recognised and reported promptly by school personnel ✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of child being harmed during management of challenging behaviour amongst pupils, including appropriate use of restraint where required	✓ Garda Vetting Procedures ✓ Child Protection Procedures ✓ Supervision Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ School Procedures for transport to attend sporting activities ✓ School Procedures for supervising volunteers/visitors when on school premises ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Active Schools Week/Sports Day	✓ Risk of harm due to inadequate supervision of children in school ✓ Risk of harm due to bullying of child	✓ Supervision Policy ✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy

	✔ Risk of child being harmed by another child ✔ Risk of child being harmed in the school by volunteer or visitor to the school ✔ Risk of child being harmed by a member of school personnel ✔ Risk of harm not being recognised and reported promptly by school personnel	✔ School Procedures for organising and completing activities during Sports Day/ASW ✔ School Procedures for supervising volunteers/visitors when on school premises ✔ Child Protection Procedures ✔ Covid-19 School Response Plan ✔ Covid-19 Guidelines for Schools
• Swimming Lessons in Swimming Pools available	✔ Risk of harm due to inadequate supervision of children while attending out-of-school activities ✔ Risk of harm not being recognised by school personnel ✔ Risk of child being harmed by another child ✔ Risk of harm due to bullying of child ✔ Risk of harm to children with SEN who have particular vulnerabilities ✔ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out-of-school activities ✔ Risk of harm due to inadequate Code of Behaviour ✔ Risk of child being harmed by a member of school personnel when using school transport ✔ Risk of child being harmed by a member of school personnel or another person while child is walking to/from the swimming pool ✔ Risk of harm to a child while a child is receiving intimate care support ✔ Risk of child being harmed during management of challenging behaviour amongst pupils, including appropriate use of restraint where required	✔ PE/Swimming Policy ✔ Child Protection Procedures ✔ Supervision Policy ✔ Health & Safety Policy ✔ Behaviour Policy & Anti-Bullying Policy ✔ Code of Behaviour ✔ MAPA Training ✔ Garda Vetting Procedures ✔ SEN/Intimate Care Policy ✔ Code of Professional Conduct for Teachers ✔ Covid-19 School Response Plan ✔ Covid-19 Guidelines for Schools

• Use of Off-Site Facilities for School Activities (e.g. – GAA Pitch/Derry Rovers/Church/Youth Café/Secondary Schools)	➤ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out-of-school activities and/or extra-curricular activities ➤ Risk of child being harmed by another child ➤ Risk of harm due to bullying of child ➤ Risk of harm to children with SEN who have particular vulnerabilities ➤ Risk of harm due to inadequate Code of Behaviour ➤ Risk of harm due to inadequate supervision of children while attending out-of-school activities ➤ Risk of child being harmed during management o challenging behaviour amongst pupils, including appropriate use of restraint where required ➤ Risk of harm due to inadequate Acceptable Usage Policy in place ➤ Risk of harm not being recognised and reported promptly by school personnel	✓ Code of Behaviour & Anti-Bullying Policy ✓ Supervision Policy ✓ Religious Education Policy ✓ Parental consent for altar servers ✓ MAPA Training ✓ Acceptable Usage Policy ✓ Garda Vetting Procedures ✓ Health & Safety Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Administration of Medicine	➤ Risk of child being harmed by a member of school personnel during administration of medicine ➤ Risk of harm to children with SEN who have particular vulnerabilities ➤ Risk of harm not being recognised and reported promptly by school personnel	✓ Health & Safety Policy ✓ Garda Vetting Procedures ✓ Intimate Care Policy (for particular administration of medicine) ✓ Medical Protocols (where applicable) ✓ First Aid Responders ✓ First Aid Training for specific staff members ✓ School Procedures for administration of medicine ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Administration of First Aid	➤ Risk of child being harmed by a member of school personnel during administration of First Aid	✓ Health & Safety Policy ✓ Garda Vetting Procedures ✓ Medical Protocols (where applicable) ✓ First Aid Responders

• Fundraising Events Involving Pupils	✓ Risk of harm to children with SEN who have particular vulnerabilities ✓ Risk of harm not being recognised and reported promptly by school personnel	✓ First Aid Training for specific staff members ✓ School Procedures for administration of first aid ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for School
	✓ Risk of harm due to inadequate supervision of children in school and/or while attending out of school activities ✓ Risk of child being harmed in the school by a member of school personnel ✓ Risk of child being harmed in the school by volunteer or visitor to the school ✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to inadequate Acceptable Usage Policy ✓ Risk of harm due to bullying of child ✓ Risk of harm not being recognised and reported promptly by school personnel	✓ Supervision Policy ✓ Garda Vetting Procedures ✓ Code of Behaviour & Anti-Bullying Policy ✓ Health & Safety Policy ✓ Acceptable Usage Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Curricular Provision in Respect of SPHE, RSE, Stay Safe.	✓ Risk of harm due to poor communication of school policy procedures ✓ Risk of harm not being recognised by school personnel	✓ SPHE Whole-School Plan ✓ RSE Policy ✓ Full implementation of the Stay Safe Programme ✓ School records of curricular provision in respect of SPHE, RSE, Stay Safe: CM (existing measure) and signed log by teachers after RSE & Stay Safe lessons have been taught ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools

	Risk	Control Measures
• Prevention and Dealing with Bullying Amongst Pupils	▼ Risk of harm not being recognised by school personnel ▼ Risk of child being harmed in the school by another child ▼ Risk of harm due to inappropriate communications between child and another child ▼ Risk of harm to children with SEN who have particular vulnerabilities ▼ Risk of harm due to inadequate Code of Behaviour	✓ Behaviour Policy & Code of Behaviour ✓ Anti-Bullying Policy and Procedures ✓ Full adherence to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools* ✓ Acceptable Usage Policy ✓ Child Protection Procedures
• Application of Sanctions under the School's Code of Behaviour Including Detention of Pupils, Confiscation of Mobile Phones etc.	▼ Risk of child being harmed in the school by a member of school personnel ▼ Risk of child being harmed in the school by another child ▼ Risk of harm to children with SEN who have particular vulnerabilities ▼ Risk of harm due to inadequate Code of Behaviour	✓ Garda Vetting Procedures ✓ Code of Professional Conduct for Teachers ✓ Behaviour Policy & Code of Behaviour ✓ Anti-Bullying Policy ✓ School Procedures for application of sanctions ✓ Supervision Policy ✓ Acceptable Usage Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Training of School Personnel in Child Protection Matters	▼ Risk of harm not being recognised by school personnel ▼ Risk of harm not being reported properly and promptly by school personnel	✓ Child Protection Policy ✓ Safeguarding Statement and Risk Assessment ✓ All classes provided with copy of DES Child Protection Procedures ✓ All personnel provided with a copy of 'TUSLA – Children First' guidelines. ✓ All personnel provided with a copy of the Safeguarding Statement and Risk Assessment ✓ All personnel sign document each year to state that they are aware of Child Protection Policy, Safeguarding Statement, Risk Assessment and the need to report any child protection/welfare concerns.

• Recruitment of School Personnel including: o Teachers/SNAs o Caretaker/Secretary/Cleaners o Bus Escorts o Sports Coaches o External Tutors/Guest Speakers o Volunteers/Parents in School o Visitors/Contractors Present in School Activities (e.g. – Parents' Association) o Visitors/Contractors Present in School During School Hours o Visitors/Contractors Present in School During After School Activities	✓ Risk of harm due to inadequate vetting when recruiting school personnel ✓ Risk of harm not being recognised by school personnel ✓ Risk of harm not being reported properly and promptly by school personnel	✓ Requirement for completion of 'TUSLA Children First' e-learning course by all staff ✓ Copy of certificate filed for each staff member ✓ Record of all staff and board member training in Child Protection (TUSLA E-Learning Course/PDST E-Learning Course/DLP/DDLP PDST Training) ✓ Discussion about Child Protection Policy and Procedures during a full staff meeting each school year ✓ Recommendation for NQTs through Droichead process to complete the NIPT Child Protection Seminar ✓ Garda Vetting Procedures ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools ✓ Garda Vetting Procedures ✓ Recruitment Protocols ✓ Checking of references ✓ Training in Child Protection ✓ All personnel provided with a copy of the school's Child Safeguarding Statement and Risk Assessment ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post-Primary Schools 2017 ✓ Supervision of visitors/contractors present in school during school hours by a member of school personnel ✓ School procedures for when sports coaches/external tutors/guest speakers/volunteers are on the premises when children are present

Activity	Risks	Policies/Procedures
• Use of External Personnel to Supplement Curriculum (e.g. – Engineer's Week / History Talks)	➤ Risk of child being harmed in the school by volunteer or visitor to the school	✓ Supervision Policy ✓ Garda Vetting Procedures (if volunteer will be in school on a regular basis) ✓ School Procedures for when volunteers are on school premises ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of External Personnel to Support Sports and Other Extra-Curricular Activities (e.g. – GAA coaches/Rugby coaches/Athletics coaches/Yoga)	➤ Risk of child being harmed in the school by volunteer or visitor to the school ➤ Risk of harm caused by a staff member/adult/coach/trainer when participating in extra-curricular activities outside of school ➤ Risk of child being harmed in the school grounds during extra-curricular/out of class activities	✓ Supervision Policy ✓ Garda Vetting Procedures (if volunteer will be in school on a regular basis) ✓ School Procedures for when volunteers/coaches are on school premises ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Participation by Pupils in Religious Ceremonies/Religious Instruction External to the School	➤ Risk of harm due to inadequate supervision of children while attending out of school activities ➤ Risk of harm from unknown adults around the church ➤ Risk of child being harmed by another child ➤ Risk of harm due to bullying of child	✓ Supervision Policy ✓ Parental permission for alter-servers ✓ Code of Behaviour & Anti-Bullying Policy ✓ Parish Safeguarding Measures for Volunteers working in the church ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of Information and Communication Technology by Pupils in School	➤ Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school ➤ Risk of harm due to inadequate ICT Policy and Acceptable Usage Policy in place ➤ Risk of harm due to inappropriate communications between child and another child ➤ Risk of harm due to bullying of child	✓ Acceptable Usage Policy ✓ Assistive Technology Policy ✓ ICT Policy ✓ Code of Behaviour ✓ Anti-Bullying Policy and Procedures ✓ Supervised use of ICT in school ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of Video/Photography/Other Media to Record School Events	➤ Risk of harm due to inappropriate communications between child and another child	✓ Acceptable Usage Policy ✓ Assistive Technology Policy

• Online Safety / Online Teaching and Remote Learning	➢ Risk of harm due to bullying of child	✓ ICT Policy ✓ Data Protection Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
	➢ Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms ➢ Risk of harm due to inappropriate communications between child and another child ➢ Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner ➢ Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner ➢ Risk of harm due to inadequate Acceptable Usage Policy in place ➢ Risk of harm due to another child/staff member recording online lesson.	✓ Acceptable Usage Policy ✓ Assistive Technology Policy ✓ Data Protection Policy ✓ Anti-Bullying Policy and Procedures ✓ Garda Vetting Procedures ✓ Code of Professional Conduct for Teachers ✓ Agreed procedures for use of Zoom and other online platforms with staff and parents/pupils ✓ School procedures for recording Zoom lessons by staff ✓ Staffing procedures for online teaching ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Students Participating in Work Experience in the School	➢ Risk of harm due to inappropriate relationship/ communications between child and another child or adult ➢ Risk of child being harmed in the school by volunteer or visitor or visitor to the school	✓ Garda Vetting Procedures ✓ Work Experience Policy ✓ Confidentiality Statement for students participating in work experience ✓ Supervision Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools

Activity	Risk	Procedures/Policies
• Student Teachers Undertaking Training Placement in the School	➤ Risk of harm due to inappropriate relationship/ communications between child and another child or adult	✓ Garda Vetting Procedures ✓ Work Experience Policy ✓ Confidentiality Statement for students participating in work experience ✓ Supervision Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of School Premises by Other Organisation During the School Day (e.g. – Parents' Association/Pupils from Secondary School/Triple P Parenting)	➤ Risk of harm not being recognised by school personnel ➤ Risk of child being harmed in the school by volunteer or visitor to the school ➤ Risk of child being harmed in the school by another child during activities ➤ Risk of harm due to inadequate supervision of children in school ➤ Risk of harm to children with SEN who have particular vulnerabilities.	✓ Garda Vetting Procedures ✓ School Procedures for use of school premises during the school day ✓ Supervision Policy ✓ Pre-scheduled use of meeting rooms by Parents Association/Triple P Parenting ✓ Health and Safety Policy ✓ Code of Behaviour & Anti-bullying policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• After School Use of School Premises by Other Organisations (e.g. – Parents' Association)	➤ Risk of harm not being recognised by school personnel ➤ Risk of harm not being reported properly and promptly by school personnel ➤ Risk of child begin harmed in the school by a member of school personnel ➤ Risk of child being harmed in the school by another child ➤ Risk of harm from unknown adults around the school ➤ Risk of harm due to inadequate supervision of children in school	✓ Use of School Premises Policy ✓ Health & Safety Policy ✓ Garda Vetting Procedures ✓ Supervision Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Homework Club	➤ Risk of child begin harmed in the school by a member of school personnel	✓ Use of School Premises Policy ✓ Health & Safety Policy ✓ Garda Vetting Procedures

Activity	Risks	Policies/Procedures
	✔ Risk of child being harmed in the school by another child ✔ Risk of harm due to inadequate supervision of children in school ✔ Risk of harm not being recognised by school personnel	✔ Supervision Policy ✔ Code of Behaviour & Anti-Bullying Policy ✔ Covid-19 School Response Plan ✔ Covid-19 Guidelines for Schools

• Students Participating in After-School Programmes/Extra-Curricular Activities:
  o Rainbows Programme
  o Football
  o Hurling
  o Camogie
  o Basketball
  o Band
  o Choir
  o Baking
  o Badminton
  o Homework Club
	✔ Risk of child being harmed in the school by volunteer or visitor to the school
	✔ Risk of harm caused by a staff member/adult/coach/trainer when participating in extra-curricular activities outside of school
	✔ Risk of child being harmed in the school grounds during extra-curricular activities
	✔ Risk of child begin harmed in the school by a member of school personnel
	✔ Risk of child being harmed in the school by another child
	✔ Risk of harm due to bullying of child
	✔ Risk of harm caused by a breach of confidentiality (Rainbows Programme)
	✔ Risk of harm due to inadequate supervision of children in school
	✔ Risk of harm not being recognised by school personnel
		✔ Use of School Premises Policy
		✔ Health & Safety Policy
		✔ Garda Vetting Procedures
		✔ Supervision Policy
		✔ Code of Behaviour & Anti-Bullying Policy
		✔ Child Safeguarding Statement
		✔ All personnel provided with copy of school's Child Safeguarding Statement
		✔ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017
		✔ Covid-19 School Response Plan
		✔ Covid-19 Guidelines for Schools

• Students Participating in School Committees:
  o Active Schools Committee
  o Green Schools Committee
  o Student Council
  o Amber Flag Committee
	✔ Risk of child begin harmed in the school by a member of school personnel
	✔ Risk of child being harmed in the school by another child
	✔ Risk of harm due to bullying of child
	✔ Risk of harm due to inadequate supervision of children in school
	✔ Risk of child being harmed in school grounds during out of class activities
		✔ Garda Vetting Procedures
		✔ Supervision Policy
		✔ Code of Behaviour & Anti-Bullying Policy
		✔ Health & Safety Policy
		✔ Code of Professional Conduct for Teachers
		✔ Glass in all class doors
		✔ Procedures for pupils completing tasks related to committees/Student Council
		✔ Covid-19 School Response Plan

• Whole-School Assembly	✓ Risk of harm not being recognised by school personnel ✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of harm due to inadequate supervision	✓ Covid-19 Guidelines for Schools ✓ Supervision Policy ✓ Code of Behaviour & Anti-Bullying Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Classes Split Up (Teacher Absence)	✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of harm due to inadequate supervision	✓ Supervision Policy ✓ School Procedures for splitting classes ✓ Code of Behaviour & Anti-Bullying Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Parents Using Toilets at Dispersal Times	✓ Risk of child being harmed by unknown adults/volunteer/visitor to the school	✓ School Procedures for escorting visitors on school premises ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of the School Library	✓ Risk of child being harmed in the school by another child ✓ Risk of harm due to bullying of child ✓ Risk of harm due to inadequate supervision of children in school ✓ Risk of child being harmed in the school by a member of school personnel	✓ Garda Vetting Procedures ✓ Supervision Policy ✓ Supervised use of library before school and during the school day ✓ Code of Behaviour & Anti-Bullying Policy ✓ School Procedures for library use ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Use of School Lift (when necessary)	✓ Risk of child begin harmed in the school by a member of school personnel ✓ Risk of harm due to inadequate supervision of children in school ✓ Risk of child being harmed in the school by another child	✓ School Procedures for use of lift ✓ Supervision Policy ✓ Garda Vetting Procedures ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools

Activity	Risks	Policies & Procedures
• Use of Servery	⋎ Risk of child being harmed in the school by a member of school personnel ⋎ Risk of harm due to inadequate supervision of children in school ⋎ Risk of child being harmed in the school by another child ⋎ Risk of harm to child with SEN who have particular vulnerabilities	✓ Garda Vetting Procedures ✓ Code of Behaviour ✓ Anti-Bullying Policy ✓ School Procedures for managing challenging behaviours ✓ Glass in doors ✓ Supervision of pupils in the servery ✓ Health and Safety Policy ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Integration	⋎ Risk of harm due to inadequate supervision of children in school ⋎ Risk of child being harmed in the school by another child ⋎ Risk of harm to child with SEN who have particular vulnerabilities ⋎ Risk of harm due to bullying of child	✓ Integration Policy ✓ SEN Policy ✓ Inclusion Policy ✓ MAPA Training ✓ Code of Behaviour & Behaviour Policy ✓ Anti-Bullying Policy ✓ Health & Safety Policy ✓ Risk assessments (when required) ✓ Teacher/SNA supervision ✓ Behaviour Plans (where appropriate) ✓ Continuous review of Integration ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools
• Reverse Integration	⋎ Risk of harm due to inadequate supervision of children in school ⋎ Risk of child being harmed in the school by another child	✓ Reverse Integration Policy/Procedures ✓ SEN Policy ✓ Inclusion Policy ✓ MAPA Training ✓ Code of Behaviour & Behaviour Policy

➢ Risk of harm to child with SEN who have particular vulnerabilities ➢ Risk of harm due to bullying of child	✓ Anti-Bullying Policy ✓ Health & Safety Policy ✓ Risk assessments (when required) ✓ Teacher/SNA supervision ✓ Behaviour Plans (where appropriate) ✓ Parental Consent ✓ All personnel provided with copy of school's Child Safeguarding Statement ✓ All school personnel required to adhere to Child Protection Procedures for Primary & Post Primary Schools 2017 ✓ Covid-19 School Response Plan ✓ Covid-19 Guidelines for Schools

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Examples of activities, risks and procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as "any potential for harm".

Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school's activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

The Addendum to Children First: National Guidance for the Protection and Welfare of Children published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*.

Examples of School Activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- One-to one learning support
- One-to-one counselling
- Outdoor teaching activities
- Online teaching and learning remotely
- Sporting activities
- School outings
- School trips involving overnight stay

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- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Provision of residential facilities for boarders
- Active Schools Week
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed
- Care of any vulnerable adult students, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Management of provision of food and drink
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
  - Pupils from ethnic minorities/migrants
  - Members of the Traveller community
  - Lesbian, gay, bisexual or transgender (LGBT) children
  - Pupils perceived to be LGBT
  - Pupils of minority religious faiths
  - Children in care
  - Children on Tusla's Child Protection Notification System (CPNS)
- Children with medical needs
- Recruitment of school personnel including -
  - Teachers/SNAs

- Caretaker/Secretary/Cleaners
- Sports coaches
- External Tutors/Guest Speakers
- Volunteers/Parents in school activities
- Visitors/contractors present in school during school hours
- Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school, including social media
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Breakfast club
- Homework club/evening study

Examples of Risks of Harm

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms

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- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner
- Risk of harm due to external doors and gates been left open

Examples of Procedures to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*

- The school undertakes anti-racism awareness initiatives
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
  - o Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
  - o Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - o Encourages staff to avail of relevant training
  - o Encourages board of management members to avail of relevant training
  - o Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a Code of Behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per circular 38/2018
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities

- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of swimming
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations